

FEDERATED FARMERS DAIRY COUNCIL MEETING REGISTRATION FORM 16-17 FEB 2012



FREEPHONE 0800 327 646 | WEBSITE WWW.FEDFARM.ORG.NZ

The Dairy Council Meeting will be held at Kingsgate Hotel, 110 Fitzherbert Avenue, Palmerston North on **Thursday, 16 to Friday, 17 February 2012**. For those interested, there will also be farm tour prior to the meeting on Wednesday, 15 February 2012. This tour will allow you to see the latest automatic dairy farm system in use, learn how to get the most out of your pasture and how to keep the upper hand when designing your effluent system, what research is occurring on green house gases, and see what Fonterra is turning your milk into. We will also discover why a local pub was made the best 2010 Country Pub in the whole of New Zealand.

We welcome:

- Federated Farmers Dairy Council members (Official Delegates)
- Federated Farmers Sharemilkers' Section Council members (Official Delegates)
- Dairy members selected by a Provincial Chair to attend (Designated Observers)
- Other members of Federated Farmers
- Federated Farmers staff
- Gold and silver sponsors of Federated Farmers

Please take some time to read this form before completing it and note that any extra charges incurred through late registration and flight changes will be the responsibility of the individual.

The meeting agenda including the line-up of speakers will be available at www.fedfarm.org.nz/events by Tuesday, 24 January 2012.

All registrations must be received no later than Friday, 13 January 2012. This is in order for us to take advantage of discounted fares. Places will be booked on a first come, first serve basis.

Event Pricing

To provide more transparency around costs, pricing has been broken down for the various components of the Dairy Council meeting (please refer to page 2). Please note that the tour will be on a cost recovery basis.

Official Delegates

Federated Farmers covers travel, accommodation and meal costs of official delegates attending this event. All airfare and room bookings will be made by the Federations' Travel Coordinator. If you wish to make subsequent changes to your airfares, additional costs may be charged back to you. Expense claim forms will be available at the meeting for any mileage, car parking and/or related expenses.

Designated Observers

All travel, accommodation and meal costs for designated observers attending this event will be met by the relevant province (by agreement). All airfare and room bookings will be made by the Federations' Travel Coordinator.

Partners

A cost recovery charge will apply to all partners attending this event for travel, accommodation and meals. We encourage delegates to bring their partners but please note there will be a charge of **\$65 per night (incl. GST)** to offset the additional cost. This includes accommodation and a full cooked breakfast (excludes conference catering and dinner).

Staff

By agreement, Federated Farmers will cover travel, accommodation and meal costs of FFNZ staff members attending this event.

Other Members

Other members of Federated Farmers who are not official delegates or designated observers are also welcome to attend. These members will need to make their own travel and accommodation arrangements and a cost recover charge will apply for attending the meeting.

Please note: all accommodation is on a shared basis so there are two to a room for \$150 per night including a full cooked breakfast. Delegates and observers who would prefer a single room will be charged an extra \$55 per night (incl. GST) to offset the additional cost.

Event	Official Delegates and FFNZ Staff	Designated Observers and Partners	Other members
<u>Farm Tour</u> Wednesday, 15 February 2012 <i>*Price will be confirmed once the number of those joining the tour is finalised and will be on a cost recovery basis. Accommodation and meals on Wednesday night and breakfast on Thursday morning will also be at attendees own expense.</i>	TBC*	TBC*	TBC*
<u>Dairy Council Meeting</u> Thursday, 16 February 2012 Includes lunch, tea breaks and pre-dinner drinks	\$0.00	\$67.00	\$67.00
Friday, 17 February 2012 Includes lunch and tea breaks	\$0.00	\$47.00	\$47.00
<u>Dinner</u> Thursday, 16 February 2012	\$0.00	\$50.00	\$50.00

Please note: All of the above prices are GST inclusive. Invoices will be dispatched following the event.

REGISTRATION FORM

FREEPHONE 0800 327 646 | WEBSITE WWW.FEDFARM.ORG.NZ



Please complete a separate copy for each individual attending. No form should cover two people. Print or copy extra forms as required. Please keep a copy for your records.

Section 1 - Personal details

Please Note: For flight bookings we require your full name to match that of identification provided at the airport eg: drivers licence.

Section 1.A

Full Name	
Preferred name	
FFNZ Membership No. (if applicable)	
Company (if applicable)	
Postal Address	
City	
Email address	
Land line	
Mobile	
Fax	

Section 1.B

I am attending the Dairy Council Meeting as a:

	X	Representing this Province
Official Delegate, Federated Farmers Dairy Council		
Designated Observer, Federated Farmers Dairy Council		
Official Delegate, Sharemilkers' Section		
Designated Observer, Sharemilkers' Section		
Partner		
FFNZ Staff Member		
Other FFNZ member		

Section 2 - Travel arrangements

Section 2.A

I will make my own travel arrangements to and from the venue:

	X	
YES		Go to section 3
NO		Go to section 2.B

Please note: There is parking available at the hotel/venue at no cost if you are attending this event.

Section 2.B

Flight to Palmerston North:

Departure airport	
Departure date	
Preferred departure time*	

Flight from Palmerston North:

Departure date	
Preferred departure time*	

**Please note: When booking your flight we will assume you wish to arrive in time for the first session of the meeting and depart after the final session. Every effort will be made to book your preferred departure time but this will depend on flights available in your area. Please note that the farm tour is on 15 February, commencing at approximately 10.00am.*

Section 3 - Accommodation

Special rates have been negotiated with the Kingsgate Hotel for this Meeting (outlined on page 2). All accommodation bookings must be made using this registration form. Accommodation will be allocated on first request received basis.

Section 3.A

I am staying at Kingsgate Hotel and agree that Federated Farmers will make my accommodation booking on my behalf

	X	
YES (staying at Kingsgate Hotel)		Go to section 3.B
NO (<u>not</u> staying at Kingsgate Hotel / have made my own accommodation arrangements)		Go to section 4

Section 3.B

Date of arrival (check-in):	
Date of departure (check-out):	

I would prefer a (please delete options not required):	Twin room / Double room / Single room
If you prefer <i>Twin</i> or <i>Double</i> and would like to share with someone in particular, please specify here:	

If you are planning to arrive earlier or stay on beyond the event dates, please indicate if you require additional night(s) accommodation to be booked.

Section 4 - Session attendance

I am attending the following events. Please mark with an **X** the events you will be attending.

15/02/12	Pre-meeting Farm Tour	
16/02/12	Dairy Council Meeting Day 1	
16/02/12	Dairy Council Dinner	
17/02/12	Dairy Council Meeting Day 2	

Section 5 - Dietary restrictions and preferences

For catering purposes, please advise us if there is any food that you cannot or will not eat.

Section 6 - Submitting your registration

Please send pages 3-5 of this form to Patricia Forrest (Hamilton office) so that it is received **no later than Friday, 13 January 2012.**

Email: travel@fedfarm.org.nz

Fax: (07) 838 2960

Post: Patricia Forrest, Federated Farmers, PO Box 447, HAMILTON.

For further information please contact Ann Thompson or Emily Florance on 0800 327 646.